



OFFICE OF UTILITIES REGULATION
Regulating Utilities for the Benefit of All

EXPRESSION OF INTEREST (EOI) for CONSULTANCY SERVICES

Country of project: **JAMAICA**

Project: **EXPRESSION OF INTEREST (EOI) for CONSULTANCY SERVICES**

Title: **EOI for Consultancy Services:
MANAGEMENT AND OPERATIONAL AUDIT OF THE K-FACTOR PROGRAMME**

Business Sector: **WATER AND SEWERAGE**

Project ID No: **2015/WAS/005/RFP.001**

Publication date: **Wednesday, 2015 December 9**

Deadline: **Submission deadline is 3:00 p.m. Eastern Standard Time (EST) on Tuesday, 2015 December 22.**

**EXPRESSION OF INTEREST (EOI) for CONSULTANCY SERVICES to perform
MANAGEMENT AND OPERATIONAL AUDIT OF THE K-FACTOR PROGRAMME
[National Water Commission (NWC)]**

OVERVIEW

The Office of Utilities Regulation (“OUR”) intends to engage the services of a qualified, experienced and competent Auditor or Firm (“the Consultant”) to carry out a **Management and Operational Audit of the K-FACTOR PROGRAMME** (“the Programme”).

It is expected that the Audit will examine the manner in which the K-Factor Programme is being managed and operated by the National Water Commission (NWC) whilst assessing the effectiveness and efficiency of the overall Programme. Arising from and further to the findings of the Audit, the Consultant would also be required to make recommendations which would ensure the achievement of the Programme’s objectives.

Bidding for the Consultancy Services will be conducted through the International Competitive Bidding procedures and is open to all bidders. Qualification requirements are provided in the Bidding Documents.

SCOPE OF WORK

The objective of the Audit is to:

1. From a historical and current perspective, determine the extent to which the NWC's practices in relation to the Programme are in compliance with the relevant OUR Tariff Determinations and regulatory directives;
2. Determine the extent to which the NWC's policies and practices routinely and accurately account for K-Factor fund allocation in accordance with standard accounting practices;
3. Ascertain the extent to which the Programme is achieving its stated objectives;
4. Determine the sustainability of the existing Programme in relation to the achievement of the stated objectives and, where necessary, propose suitable alternatives or amendments;
5. Recommend appropriate mechanisms that will enable the OUR to continue to effectively monitor the Programme;
6. Make recommendations to enable more effective management of the Programme in order for the improved achievement of its objectives.

ELIGIBILITY

Interested local firms must submit a valid Tax Compliance Certificate (TCC) with their Technical Proposals. Foreign firms, while not required to be in possession of the TCC at the time of submission, must provide a valid TCC at the time of contract signing.

The OUR now invites eligible Consultants to indicate their interest in providing the Services. Interested Consultants must provide information establishing that they are qualified to perform the Services, including:

- Brochures/Company profile;
- Description of similar assignments;
- Availability of appropriate skills and qualifications among staff, etc.

Consultants may associate with other suitable firms to enhance their qualifications. Consultants will be selected in accordance with the procedures set out in the Government of Jamaica Procurement Guidelines as stated in the Handbook for Public Sector Procurement (March 2014) (the Handbook) and is open to all eligible consultants as defined in the policies.

The Handbook can be found at www.mof.gov.jm

Interested Consultants may obtain further information in writing only, as of Wednesday, 2015 December 9, at the address or via email below.

DEADLINE FOR SUBMISSION

Expressions of Interest must be delivered in a sealed envelope at the address indicated below or in PDF format via e-mail, by 3:00 p.m. Eastern Standard Time (EST) on Tuesday, 2015 December 22. Late submissions will be ignored.

THE OFFICE OF UTILITIES REGULATION

EXPRESSION OF INTEREST: OPERATIONS and MANAGEMENT AUDIT of the K-FACTOR PROGRAMME

Attention: EOI K-Factor Audit

3rd Floor, PCJ Resource Centre, 36 Trafalgar Road, Kingston 10, Jamaica

◆ Email: eoik-factor@our.org.jm ◆ Website: www.our.org.jm

Issued by the Office of Utilities Regulation on 2015 December 9
